PROCEDURE TO **RECOMMEND ADOPTION** OF A FLOODPLAIN MANAGEMENT RESOLUTION

**McPherson County**

**Board of Planning & Zoning Appeals**

**November 14, 2023**

***Kathy Nicholson, Chairperson presiding***

• Floodplain Management Resolution #09-01 is the County's existing 2009

*Floodplain Management Regulation of McPherson County, Kansas*

• Floodplain Management Resolution #

is the County's new revised 2024 *Floodplain Management Resolution*

1. Announce time and **open public hearing** to consider a recommendation

by the Board of Planning & Zoning Appeals to the Board of County Commissioners for adoption of a revised Floodplain Management Resolution for McPherson County, Kansas.

2. Call on Planning, Zoning & Environment Administrator (PZE) Jon Kinsey to **verify** that the **notification** for the hearing was published in the official county newspaper at least 20-days before the hearing.

Announce that proper notification has been given, and confirm that verification will be noted in the Minutes.

3. Call on PZE Administrator to provide a **summary of the proposed revisions** to the existing 2009 *Floodplain Management Regulation of McPherson County, Kansas*, and answer questions from Planning Board members.

4. **Open public speaker portion of the hearing**. Ask any speakers to stand up, and provide their name and address for the record before speaking.

Planning Board members and PZE Administrator should respond to questions and discuss comments as deemed desirable.

Minutes should reflect the name and address of the person speaking and briefly summarize comments or questions.

5. Ask the PZE Administrator if any **written communications** have been received, and if so, have him read them aloud.

Have any written communications appended to the Minutes.

6. After members of the public have all been heard, and any written communications have been read aloud, **close the public speaker portion of the hearing** and confine the discussion to the Planning Board and whatever staff input is desired.

7. **Proposed Motions**:

• I, , move that we **recommend** that the Board of

County Commissioners of McPherson County **adopt**

*Floodplain Management Resolution #* for McPherson County, Kansas.

• I move to **table** *Floodplain Management Resolution #* until

 *(month, date)*, 2023 at *(time)*,

at *(location)*, pending additional *(information / study)*, in regard to

 .

Note who seconded the motion and call for a vote. Vote:

8. Announce that new revised 2024 *Floodplain Management Resolution #* will be forwarded to the Board of County Commissioners for their consideration at their meeting on , 2023 at (time), in the Commission Chamber at the County Courthouse.

9. Thank the audience for their participation

and call for a motion to close the **public hearing**.

Vote:

10. Call next Agenda item.

(**Note:** There is no waiting period before Board of County Commissioners consideration. Time is needed, however, to prepare Minutes of the hearing.

As a legislative act, the Board of County Commissioners may hear whomever they wish, but they do NOT hold another official public hearing like the Planning Board's.)

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